

Classics Major Advising Portfolio Checklist

Family Name: _____ **Personal Name:** _____

Advisor: _____ **Year of Graduation:** _____

Major Track: _____

Required Activity

Date of Completion

1) Statement of Intent – First Draft: _____

To be submitted to major advisor before the meeting at which you declare your major. This 1-2 page document should address the following questions: (1) Why do you wish to declare a Classics major? (2) How do you envision Classics fitting into your career at Macalester? (3) How might your Classics major contribute to or enrich your experiences (professional, personal, or both) after Macalester? If you are declaring your Classics major at a later point in your time at Macalester, what led to you declaring at this point?

2) Statement of Intent – Final Draft: _____

After discussing your first draft with your advisor, you will revise your Statement of Intent, have it signed by your advisor and give it to the department chair to file in your major portfolio.

3) Submission of Major Plan _____

This form illustrating how you envision completing your major needs to be signed by you, your major advisor, and the department chair. The chair will file it in your major portfolio when you declare.

4) Discussion with Advisor of Research Experience: _____

You must discuss how you intend to fulfill the research experience component of your Classics major with your advisor. If you find that a course in progress unexpectedly addresses this requirement, you may discuss the course with your advisor at that later point.

5) Submission of Course Essay for your Research Experience: _____

Your essay for the course that fulfills this requirement will be included in your Classics major portfolio. This essay must be submitted to your Classics advisor, who will include it in your portfolio in the Classics Department office.

6) Submission of Capstone or Honors Project: _____

Your capstone project will be included in your Classics major portfolio after you have completed it in the fall of your senior year at Macalester. If you choose to undertake an Honors project, the results of this project will be added to your portfolio upon completion in the spring.

7) Submission of Revised, Final Version of Major Plan: _____

This re-visitation of your earlier Statement of Intent and the Major Plan consists of two documents: (1) a revised Major Plan and (2) a brief, narrative explanation of how you have met the requirements for a Classics major at Macalester. This component of your major portfolio will be due two days before the add/drop deadline of the semester in which you will graduate.