



Office of Governor Mark Dayton Internship - Spring 2016

Position Information

Employer:

Minnesota Office of the Governor Mark Dayton

Division:

N/A

Title:

Office of Governor Mark Dayton Internship - Spring 2016

Description:

Excited about state government? Intern with the Office of Governor Mark Dayton and Lt. Governor Tina Smith! This unpaid internship program affords students the opportunity to earn college credits and valuable professional experience.

We offer internships in the Constituent Services Department, Communications Department, Scheduling Department, Legislative and Cabinet Affairs Department, the Office of the Lt. Governor, and Office of Inclusion.

College and graduate students may apply. The program is offered year-round. Interns commit to at least 12 hours a week; schedules are flexible between the hours of 9am-5pm, Monday- Friday.

It is the policy of the Governor's Office to ensure that equal opportunity, diversity, and inclusion are an integral part of our daily operations and the daily operations of the Minnesota executive branch. The Governor's Office is committed to recruiting interns that are reflective of the people of Minnesota. The Governor's Office recognizes that the State of Minnesota can reach its full potential when state government represents the brightest talent from Minnesota's diverse communities.

Location:

Location #1

Nationwide
no
City
St. Paul
State/Province
Minnesota
Country
United States

Position Type:

Part Time, Unpaid, Internship

Desired Class Level(s):

Freshman, Sophomore, Junior, Senior, Alumnus

Salary Level:

Unpaid

Job Function:

How To Apply

Please apply online at:

<http://mn.gov/governor/contact-us/internships/>

Please submit:

Application Form

Cover Letter: Please include a one-page cover letter outlining why you are interested in interning for the Governor's office and the specific department(s) you applied for.

- Resume: Please include resume.
- Writing Sample: Please include a writing sample that is no longer than four pages double-spaced that you believe to be most pertinent to the department you are applying for. Those applying to the Communications Department should submit two writing samples, or equivalent skill-specific materials.

Applications accepted via:

- Other

Important Dates

Posted On:

Nov 17, 2016

Applications Accepted Until:

Dec 08, 2016

Contact Information

Employer: Minnesota Office of the Governor Mark Dayton

Name: Madelyn Nelson

Title: Special Projects Coordinator

E-mail: madelyn.nelson@state.mn.us

Website: <http://mn.gov/governor/contact-us/internships/>

Phone: 651-201-3430

Address: 116 Veterans Service Building
20 W 12th Street

Saint Paul, MN
55155 United States

Public Policy, Government, Law

Desired Start Date:

September 5, 2016

Approximate Hours Per Week:

Minimum of 12 hours a week

Qualifications:

Completed at least one semester of college/university.