



MACALESTER

## Macalester College Alumni Board Member Position Description

### Student Representatives

**Background:** The Macalester College Alumni Board provides critical connections between the institution and the community of 26,000 alumni around the world.

**Alumni Board Mission Statement:** The Alumni Board serves to build and strengthen the Macalester alumni community by fostering meaningful relationships between alumni and the college, connecting with current students, helping the college achieve its strategic priorities, and acting through its members as ambassadors of the college.

**Role of the Alumni Board member:** Board members are ambassadors of the college. Board members work as part of the full board to give direction for overall alumni engagement, participate on an Alumni Board Working Group, and take individual action to promote the college to the alumni community and connect alumni to the college. The Board's four Working Groups are informed by the strategic priorities of the college. Each Working Group will develop measurable goals that help support the identified strategic priority. Board members will define and complete tasks that move the work forward.

**Student role:** The Alumni Board includes three students: a rising sophomore, junior and senior. Student board members serve as liaisons for the campus and the Alumni Board, have full voting rights and serve on a working group.

### Key Responsibilities

- Share information about the current student body and campus life with the Alumni Board
- Develop ways to connect alumni and current students
- Help advance awareness within the student body of the Alumni Board and alumni in general
- Guide the evolution of the Alumni Board and the Working Groups;
- Join a Working Groups and commit to take on tasks that help achieve the goals and objectives;
- Stay updated about Macalester by reading the regular Macalester communications such as MacWire and MacToday;
- Serve as the public figure of the Alumni Board and the Macalester engagement opportunities – on social media, attending events in your area, attending Reunion;

### Time Commitment

- Attend two in-person, 2-3 day, full Board meetings, held at Macalester in the spring and the fall;



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- Attend monthly conference calls: full board calls every other month with Working Group calls on the other months; and
- Work to complete tasks defined by the Working Groups as needed.

**Tenure:** Three years starting at the beginning of Macalester's fiscal year, June 1' through the end of the fiscal year, May 31 of the third year. Students can choose to extend their service for one year after graduation if desired.

**Current Working Groups:** Athletics, Diversity, Macalester Career Connections

**Staff support:** Alumni Engagement staff is available for questions and assistance: Katie Ladas, Executive Director of the Macalester Alumni Engagement